



COLORADO CHAMBER OF COMMERCE

For business. For Colorado. For tomorrow.

Colorado Chamber of Commerce Employment Opportunity

Vice President of Regulatory Affairs

Overview of Position:

The Colorado Chamber of Commerce is the most diverse statewide business advocacy organization that represents thousands of individual businesses of all sizes and industries, fifty (50) local chambers of commerce, forty-nine (49) trade associations and economic development organizations. The Chamber's mission is to be a unifying voice for business and champion a healthy economic climate to secure Colorado's future.

The Colorado Chamber of Commerce is seeking a Vice President of Regulatory Affairs. The creation of this position is an integral part of the Chamber's *Vision 2033 – A Blueprint for Colorado's Future*, and in direct response to concerns of a growing and burdensome regulatory environment in Colorado. This person will serve as the Chamber's expert on regulatory matters and help create a stable regulatory environment for businesses.

Primary Duties and Responsibilities:

- Lead Chamber's regulatory efforts through direct engagement with state agencies and other stakeholders on statewide rulemakings.
- Develop coalitions among Chamber members for the purposes of developing effective responses to rules and regulations that impact businesses.
- Work with the non-regulated environmental community to find strategic alliances for rulemaking efforts.
- Attend and provide testimony, technical comments at agency rulemaking hearings.
- Attend and provide testimony, technical comments at legislative hearings.
- Articulate the Chamber's regulatory position to agency heads and staff, legislators and other policymakers.
- Attend other relevant regulatory hearings and stakeholder meetings and communicate information to Chamber members.
- Participate in the Chamber's policy Councils, Alliances and Environmental Sustainability & Climate Action Task Force and provide regulatory updates.
- Provide briefings to the President & CEO, Executive Committee, Board of Directors, member companies, local chambers, trade associations and other stakeholders.
- Maintain the influence and visibility of the Colorado Chamber through collaboration with member companies, local chambers of commerce, trade associations and others.
- Monitor environmental, labor & employment, healthcare and tax issues that have potential to drive regulatory activities.
- Build working relationships with stakeholders including Chamber members, trade associations, local chambers of commerce, agency heads and staff and policymakers.

Other Responsibilities:

- Work collaboratively with other departments within the organization.
- Collaborate with Governmental Relations team on policy issues that intersect with rules and regulations.
- Work with communications team on policy messaging in press releases, social media platforms, and other forms of communication channels.
- Perform other duties as assigned.
- This position will report to the Colorado Chamber President & CEO.

Qualifications and Core Competencies:

- Bachelor's degree required; post-graduate degree preferred – Masters or J.D.
- Minimum of seven (7) to ten (10) years of legal or government affairs experience.
- Thorough understanding of the Colorado regulatory and legislative process.
- Understanding of state policy issues impacting the employer community.
- Experience and demonstrated success in organizing, leading, and managing diverse interests.
- Ability to evaluate complex problems/policy issues and identify implications for employers.
- Effective relationship-building and collaboration skills.
- Experience working with elected officials, legislative and agency leaders and staff.
- Ability to engage in strategic thinking to determine how to influence and negotiate with elected officials, state leaders and others.
- Ability to think broadly across issue areas and develop action plans.
- Consistent exercise of independent judgment and discretion in matters of significance.
- Professional demeanor and executive presence with strong oral, written, and interpersonal communication skills.
- Uncompromising ethics and integrity.
- Personal interest in and commitment to a healthy business climate in Colorado.
- Comfortable presenting to wide range of audiences with divergent views.
- Ability to work with a high performing team.

Salary Range and Benefits:

This is a full-time position with an annual salary range of \$125k - \$150k with benefits as follows:

- Medical health insurance; Life insurance; Dental insurance; Vision insurance
- 401(k) Retirement Plan & employer match
- Group Term Life & Accidental Death & Dismemberment Insurance
- Short-term and long-term disability insurance
- Monthly parking or a travel allowance to the Chamber office

Paid Time Off:

- Holidays – 11 days per calendar year
- Vacation – 10 days accrue per calendar year and increases based upon years of service.
- Sick Leave / Personal Leave / Family and Medical Leave

Interested candidates may submit their resume, cover letter and list of five (5) references to Laura Moss at lmoss@cochamber.com by February 29, 2024.